



METROPOLITAN AREA PLANNING COUNCIL (MAPC)
invites applications for the position of:

Senior Clean Energy Specialist/Planner OR Clean Energy Specialist/Planner II

SALARY: \$60,000.00 - \$75,000.00 Annually

OPENING DATE: 08/20/19

CLOSING DATE: Continuous

DESCRIPTION:

The Metropolitan Area Planning Council seeks a Senior Clean Energy Specialist/Planner **OR** Clean Energy Specialist/Planner II, who will work on a wide variety of projects in Greater Boston, including undertaking comprehensive local energy and climate planning, technical assistance, and regional procurements; developing and analyzing energy use and greenhouse gas emissions data; designing, drafting, and evaluating energy- and climate-related policies and programs; and presenting on these topics to diverse audiences. The Specialist/Planner will have the opportunity to manage programs, procurements, budgets, and stakeholder relationships, such as MAPC's groundbreaking green municipal aggregation program.

We seek an individual who is innovative, mission-driven, and committed to advancing clean energy and climate progress and equity through just, inclusive, empowering, and informed processes. This is an opportunity to work in a dynamic, interdisciplinary, and innovative environment with professionals who are committed to building a more sustainable future.

EXAMPLES OF DUTIES:

MAPC is the Regional Planning Agency (RPA) serving the people who live and work in metropolitan Boston. Our mission is to promote smart growth and regional collaboration. We are guided by MetroFuture: Making a Greater Boston Region, our regional policy plan for a more sustainable and equitable future, which was adopted in 2008. We are currently working on a successor regional plan, MetroCommon2050: Shaping the Region Together, which we expect to complete by 2020. MAPC's staff includes approximately 100 full-time employees located in downtown Boston in a transit-accessible and bike-friendly office.

MAPC encourages all of our staff to develop new ideas to make MAPC's planning and policy work more relevant and impactful, and to adapt to changing times. We strongly support the professional development of each and every staff person, believing their growth to be consistent with the best interests of MAPC and the region. For more information about MAPC, MetroFuture, and MetroCommon, please visit www.mapc.org.

TYPICAL QUALIFICATIONS:

Reporting to the Director of Clean Energy, and working collaboratively with other MAPC departments, the Specialist/Planner will:

- help cities and towns to develop plans, policies, and programs to promote energy efficiency, to advance renewable energy, and to reduce greenhouse gas emissions in the residential, commercial, and municipal sectors;
- design and run regional energy and climate projects, e.g., procuring energy efficient equipment or services, or planning renewable energy initiatives among municipalities;
- research, analyze, draft, and present reports on a variety of subjects, which may include but is not limited to:

- a) local and regional energy use and GHG emissions;
 - b) policies, programs, projects, and proposals designed to reduce energy use and GHG emissions, and to advance the use of renewable energy; and
 - c) new technologies that might support MAPC's mission and help municipalities to achieve clean energy, climate, and sustainability goals;
- evaluate public policies in the energy and climate fields, and develop recommendations for improvements to existing policies or adoption of new policies;
 - maintain and expand relationships between MAPC and relevant stakeholders, including municipal partners, community and advocacy groups, the private sector, utilities, academia, and state agencies; and
 - perform other duties as necessary to advance the goals of MAPC and the Clean Energy Department.

Occasional evening, early morning, weekend meetings, and local travel are a responsibility for this position.

Candidates are required to have, at a minimum, either a:

- Bachelor's degree plus a minimum of five years of professional experience working directly with clean energy and climate issues in a public or private sector setting, OR
- Master's degree in planning, public policy, engineering, public or business administration, or a related field, with training in clean energy, climate, sustainability, or related disciplines, plus a minimum of three years of professional experience working directly with energy and climate issues in a public or private sector setting.

The following qualifications are preferred:

- familiarity with climate and clean energy laws, rules, and regulations in Massachusetts, including the Green Communities Act and Global Warming Solutions Act, as well as other environmental, climate, and clean energy regulations and policies;
- knowledge and experience in energy efficiency, renewable energy, and climate program models and technologies;
- strong program and budget management experience and organizational skills;
- ability to analyze energy and climate data and identify trends;
- ability to work with the public and to articulate planning, energy and climate issues, policies, and data to a wide diversity of audiences;
- strong research, writing, analysis, and public presentation skills;
- familiarity with energy and climate related tools, such as MassEnergyInsight, Energy Star Portfolio Manager, and GHG inventory frameworks;
- competency and flexibility in public process, facilitation, and collaboration;
- a commitment to advancing smart growth, regional collaboration, and equity;
- strong organizational skills and ability to work effectively with community groups and government officials, especially local elected and appointed officials; and
- ability to work well independently on projects and programs as well as within a team setting.

SUPPLEMENTAL INFORMATION:

The starting salary ranges from \$60,000 - \$75,000, depending on qualifications and experience. This is a full time exempt position. MAPC offers excellent Massachusetts state employee benefits as well as a flexible, supportive, and family-friendly work environment and a commitment to continued professional development.

How to apply:

Apply online at www.mapc.org. Interested candidates should submit a cover letter, resume, brief writing sample, and three references. A review of applications will begin immediately. Applications will be reviewed on a rolling basis until the position is filled. Candidates must have legal authorization to work in the USA and a valid driver's license and/or the ability to arrange transportation to meetings in different parts of the region.

MAPC is an EOE/AA employer. We take pride in the diversity of our workforce and encourage all qualified persons to apply.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.mapc.org>

Position #CE-AUG19-SCESP
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