



JOB DESCRIPTION COMMUNITY ORGANIZER

The Jamaica Plain Neighborhood Development Corporation (JPNDC) is a 41 year-old community development corporation that focuses on economic development, affordable housing, and community organizing. Our programs and projects are developed and overseen with the active involvement of community residents, businesses, and organizations because we believe that the most effective development includes the voices of the neighborhood.

The **Community Organizer** will work with the Director of Community Organizing in collaboration with colleagues from the Organizing and other teams to develop and carry out a resident organizing plan with JPNDC-sponsored housing developments in Jamaica Plain, Roxbury and Dorchester. The Organizer will also assist in building relationships and partnerships with other residents and organizations in such neighborhoods. The Organizer will support leadership development activities, assist in recruitment of participants into JPNDC Economic Development programs, and provide support for JPNDC-wide events and activities.

Responsibilities:

1. Provide community-organizing support to residents at the JPNDC's Lorenzo Pitts Apartments, 200 units of affordable rental housing in Roxbury and Dorchester.
2. Promote leadership development and resident engagement at Lorenzo Pitts through participatory techniques such one-on-one's, strategy meetings, leadership trainings and resident engagement activities.
3. In coordination with the Real Estate team and property managers, develop relationships with local organizations and other stakeholders in these neighborhoods.
4. Support community planning and advocacy for the preservation and creation of new affordable housing opportunities in the city.
5. Provide resident organizing support at some JPNDC properties in Jamaica Plain, including 125 Amory.
6. Support the Organizing Department Leadership Academy and other civic engagement and community activities at JPNDC properties and surrounding areas.
7. Conduct outreach to the community to inform residents about housing and economic development projects and connect them to jobs, education, and other opportunities offered by JPNDC and other local organizations.
8. Recruit and coordinate volunteers supporting the Organizing Department activities.
9. Support other activities for the department and JPNDC-wide activities

Qualifications:

- Excellent verbal, written, and organizational skills
- Knowledge of the Roxbury and Dorchester communities a plus
- Experience in community organizing around development issues and community planning
- Demonstrated record of success in leadership development and in formulating and implementing organizing campaigns with diverse communities

- Experience in and knowledge of legislative, social and political issues
- Experience in providing trainings, technical assistance and organizational development
- Ability and willingness to work with people of various ethnic, economic and educational backgrounds
- Ability to work independently and in a team within the agency and with collaborating organizations
- Self-motivated and resourceful
- Willingness to work a demanding and flexible schedule, including some nights and weekends
- Knowledge of computer word processing, Excel, database and PowerPoint programs preferred
- Oral and written bilingual preferred (Spanish/English, Somali/English, Haitian-Creole/English)
- Access to a vehicle is highly preferable

Employment Terms/Compensation: This is a full-time, salaried position with full benefit package. Salary negotiable depending on experience.

Email cover letter and resume to: erivers@jpndc.org

No phone calls please. Position open until filled.

Start date: January 2019

JPNDC is an Affirmative Action/Equal Opportunity Employer