

## Counseling Service Program Manager – Youth Programs

Manage the development and implementation of comprehensive support services to ensure all participants have access to on-site and off-site supports. Provide case management counseling services around mental and physical health treatment, housing, substance use treatment, and ensuring that all participants are enrolled to receive state benefits if eligible. Create and develop program policies and systems, facilitate trainings for staff and students, oversee, modify and facilitate life skills curriculum. Provide supervision to one Case Manager.

- Develop and oversee ISPs and implement as a tool to support youth in achieving their goals
- Provide counseling to participants utilizing modalities and approaches including but not limited to MI, SFBT, and CBT
- Facilitate the SBIRT program wide. Oversee drug testing, facilitating brief interventions, and administering the DAST and AUDIT assessments
- Track attendance and initiate meetings with students and appropriate staff to address barriers to consistent attendance
- Work closely with Program Director to further develop effective policies, data tracking systems and structures for support services
- Co-facilitate weekly Life Skills and Social Reflection classes with Case Manager
- Coordinate efforts with Case Manager and Career and College Coach to ensure student participation and retention during and 12 months after graduation placement
- Oversee leadership development component including Youth Policy Committee, leadership training, and identify leadership activities & opportunities
- Complete data reporting and submit program quarterly reports in a timely and efficient manner

### **REQUIREMENTS:**

- MSW, preferred MA licensure (LCSW or LICSW), and a minimum of 3-5 years of counseling, advocacy, group facilitation, and support services to youth and young adults and two years of supervisory experience, or equivalent
- Strong understanding of the specialized needs of those experiencing racism, addiction, trauma, mental health, relationship violence, and criminal involvement
- Extensive knowledge of supports and services in the Metro-North Region
- MS Office proficiency
- Ability to recruit businesses, faith-based groups, schools, non-profits, and other possible to serve as mentors or volunteers
- MA Driver's license, regular local travel required
- Ability to work flexible hours outside of Monday- Friday 8:00 AM to 4:00 PM schedule as needed
- Acceptable CORI/SORI

In addition to a competitive salary, JAS offers excellent benefits, including medical, dental, PTO, 12 paid holidays and 401k with 3% employer contribution.

[Click here to apply!](#)

Just-A-Start (JAS) is a community-based, not-for-profit organization dedicated to building a better future by providing affordable housing, education, training, community engagement and supportive services. Since 1970 JAS has been serving residents of Cambridge and surrounding communities to empower individuals and families to meet their potential. Visit us at [www.justastart.org](http://www.justastart.org) to learn more.